

041306T4PMN

PROJECT MANAGEMENT LEVEL 6

BUS/OS/PM/CR/09/6/A

Manage Project Closure

July/Aug 2023



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION COUNCIL
(TVET CDACC)**

WRITTEN ASSESSMENT

Time: 3 hours

INSTRUCTIONS TO CANDIDATES

1. This paper has two sections **A** and **B**
2. You are provided with a separate answer booklet.
3. Marks for each question are as indicated.
4. Do not write on the question paper.

This paper consists of 3 printed pages

Candidates should check the question paper to ascertain that all pages are printed as indicated and that no questions are missing

SECTION A: (40 Marks)

Answer **all** questions in this section

1. State **four** kind of information that should be contained in a project closure report. (4 Marks)
2. One activity during project closure is to release project resources. Highlight **four** such resources that should be released. (4 Marks)
3. During project closure all records should be documented and archived. State **four** such documents which should be archived. (5 Marks)
4. A Service Level Agreement is the part of a contract which defines exactly what services a service provider will provide and the required level. State **four** aspects of service level agreement. (4 Marks)
5. Identify **four** members who are supposed to attend project closure meeting. (4 Marks)
6. Suggest **four** methods you can use to dispose off assets while closing out a project.(4 Marks)
7. State **three** main focus areas during project closure phase. (3 Marks)
8. List **four** pillars of project sustainability to consider during project closure phase.(4 Marks)
9. Identify **four** decommissioning activities during project closure phase. (4 Marks)
10. List **four** outputs of project closure phase. (4 Marks)

SECTION B: (60 Marks)

Answer any **three** questions from this section

11. You have been leading a team which has been implementing Kiomo dam project up to completion;
 - (a) Explain **five** steps to follow in order to close the project successfully. (10 Marks)
 - b) Describe **five** items included in a project closure checklist. (10 Marks)
12. a) Decommissioning a project requires permanent and official stopping of use and removing from service or usage of the project. Analyze **five** methods of undertaking this process (10 Marks)
 - b) Highlight **five** the common factors associated with project termination (10 Marks)

13. (a) Successful termination of a project depends upon the appropriate approach that the vendor adopts. Synthesize **four** ways of project termination. (8 Marks)
- (b) A formal closing out of a project continues beyond just delivering objectives. It has to follow an administrative, financial, and operations-oriented process. Discuss **six** steps involved in project termination process (10 Marks)
14. (a) Discuss **six** roles of project manager during project closure phase. (12 Marks)
- (b) Traceability matrix (RTM) is a tool that helps identify and maintain the status of the project's requirements. Explain **four** uses of requirement traceability matrix in project closure phase. (8 Marks)

END.