



AMREF INTERNATIONAL TRAINING CENTER

Qualification code : 092306T4SWC
Qualification : Social Work & Community Development Level 6
Unit code : BUS/CU/SW/CC/2/6
Unit of competency : Conduct Social Policy Formulation and Public Administration

WRITTEN ASSESSMENT

Time: 3 HOURS

INSTRUCTIONS TO CANDIDATE

1. Marks for each question are indicated in the brackets.
2. The paper consists of **TWO** sections: **A** and **B**.
3. Candidates are provided with a separate answer booklet.
4. Do not write on the question paper.

***This paper consists of THREE (3) printed pages.
Candidates should check the question paper to ascertain that all the pages are printed as
indicated and that no questions are missing***

SECTION A (40 MARKS)

Answer ALL the Questions in This Section

1. Social Policy is a statement of ideas made by individuals or organizations on how services have to be organized. Identify FOUR features of a social policy. (4 Marks)
2. Questionnaires are a valuable tool in data collection however like any method they have certain limitations. Highlight FOUR disadvantages of using a questionnaire in data collection. (4 Marks)
3. You have been tasked as a social worker to develop a policy to address early marriages in your area of practice. Outline FOUR reasons for involving the community members in policy development. (4 Marks)
4. Policy formulation is a collaborative process that requires input from a diverse group of stakeholders. Name FOUR stakeholders involved in policy formulation. (4 Marks).
5. As a social worker in your community, Mention FOUR challenges you are likely to encounter while evaluating a policy program. (4 Marks)
6. In the implementation of social policies, community participation plays a critical role. Outline FOUR barriers that hinder the participation of community members in social policy implementation activities. (4 Marks)
7. Social policies are essential tools used by governments and organizations to address societal issues and improve the well-being of individuals and communities. State FOUR types of social policies. (4 Marks)
8. The principles of social policy serve as the foundational guidelines that shape the design, implementation and evaluation of policies aimed at promoting social welfare. Mention FOUR principles of social policy. (4 Marks)
9. You have been assigned with the responsibility of evaluating the gender policy in Wiz Township. State FOUR reasons for policy evaluation. (4 Marks)
10. The implementation of policies, while essential for addressing societal issues often faces a range of challenges that can hinder their effectiveness. Identify FOUR challenges encountered during policy implementation. (4 Marks)

SECTION B: (60 MARKS)*(Answer question 11 and any other 2 in this section)*

11. In the town of Riverton, the rising youth unemployment, financial barriers, cultural norms, lack of awareness of available opportunities and inadequate access to quality education were creating significant social challenges. The local government, recognizing these issues, developed a social policy focused on addressing educational gaps and supporting workforce readiness among young people. The policy included subsidized vocational training programs, career counseling and partnerships with local businesses to provide internships and apprenticeships. This initiative aimed to equip young people with relevant skills, reduce the unemployment rate, and ultimately, empower the youth to contribute to the local economy. Community outreach efforts were implemented to raise awareness and encourage participation, especially targeting neighborhoods with higher poverty rates.

- a) Identify TWO challenges faced in the town of Riverton. (2 Marks)
- b) Describe FOUR benefits of social policy in social development work. (8 Marks)
- c) Discuss FIVE types of social problems affecting the society today. (10 Marks)

12. Creating effective social policies that meet the needs of the community is an ongoing challenge in the Third World Countries.

- a) Explain FOUR types of social services that would be most essential for social policy inclusion. (8 Marks)
- b) Discuss SIX ways in which social services benefit the local communities. (12 Marks)

13. The involvement of agencies is essential in social policy work as it promotes comprehensive approaches that address the diverse needs of communities.

- a) Describe FOUR roles of the different agencies involved in social policy analysis. (8 Marks)
- b) Discuss SIX components of a policy report. (12 Marks)

14. Documentation is a critical component of social policy as it plays a key role in achieving the objectives of policy formulation and public administration.

- a) Explain FIVE significance of keeping records. (10 Marks)
- b) Discuss FIVE types of evaluation tools. (10 Marks)