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**092306T4SWC**

## **SOCIAL WORK AND COMMUNITY DEVELOPMENT LEVEL 6**

**COD/OS/SW/CC/02/6**

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### **Social Policy Formulation and Public Administration**

**November/December 2025**

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## **TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION COUNCIL (TVET CDACC)**

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### **WRITTEN ASSESSMENT**

**TIME: 3 HOURS**

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### **INSTRUCTIONS TO CANDIDATE**

1. This paper consists of **TWO** sections: **A** and **B**.
2. **Attempt ALL** questions in section **A**.
3. Attempt question **TWELVE (12)** and any other **TWO (2)** questions in section **B**.
4. Marks for each question are indicated in the brackets.
5. Candidates are provided with a separate answer booklet
6. Do not write on the question paper.

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**This paper consists of THREE (3) printed pages**

**Candidate should check the question paper to ascertain that all pages are printed as indicated and that no questions are missing.**

## SECTION A (40 MARKS)

### Attempt ALL questions in this section

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1. The success of social policies in Kenya is dependent on several factors. Mention FOUR factors influencing these policies. (4 Marks)
2. Social development can only be achieved if policies are fully implemented and become fully functional. Outline FOUR challenges faced in policy implementation in Kenya today. (4 Marks)
3. State FOUR principles of social policies. (4 Marks)
4. Social policies are always developed to solve problems in the society. List FOUR socio-economic problems in your society. (4 Marks)
5. Policy development is always guided by models that have been tried and seen to work. Mention THREE models of social policy. (3 Marks)
6. Define the term public administration in relation to social policy. (2 Marks)
7. Differentiate the following types of decisions. (4 Marks)
  - i) Programmed and non-programmed decisions
  - ii) Individual and group decisions
  - iii) Organizational and personal decisions
  - iv) Tactical and operation
8. When analyzing policies, social impact assessment must be done. State FOUR advantages of social impact assessment. (4 Marks)
9. Social welfare policies have impacted the lives of many Kenyans since independence. State FOUR impacts of social policies on our Kenyan society. (4 Marks)
10. State FOUR ways of sharing information within an organization. (4 Marks)
11. Policy analysis allows the policy makers to see the feasibility of the programs. Name THREE tools used in policy analysis. (3 Marks)

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**SECTION B (60 MARKS)**

**Attempt question TWELVE (12) and any other TWO (2) questions in this section**

12. The government of Kenya is in the process of implementing Universal Health Coverage duped “Towards the Health For All” which is funded by the Social Health Authority. The community members contribute and in turn get these services. This was as a result of long struggle with unequal access to health care and poor health outcomes especially among low-income and rural population. This was started as a social welfare policy to cushion the vulnerable against lack of access to good health services.

- a) Highlight FIVE other social welfare programs in Kenya. (5 Marks)
- b) Give FIVE reasons why such policies are formulated by the government. (5 Marks)
- c) Good programs like the health program may sometimes fail. Explain FIVE factors that may make them fail. (10 Marks)

13. The decision making process is used by policy makers to choose the best policy that suits a certain problem. The decisions are always backed up by data.

- a) Explain THREE advantages of using interviews when collecting data regarding a certain policy. (6 Marks)
- b) Describe the SEVEN steps in the decision making process. (14 Marks)

14. Documentation of records regarding a program ensures that services are run smoothly.

- a) Explain FIVE importance of keeping records. (10 Marks)
- b) Discuss FIVE factors considered when formulating a policy. (10 Marks)

15. a) Explain FIVE components of a report written by social policy makers. (10 Marks)

- b) Examine FIVE importance of research in social policy. (10 Marks)