



**AMREF INTERNATIONAL TRAINING CENTER**

Qualification code : 092306T4SWC  
Qualification : Social Work & Community Development Level 6  
Unit code : BUS/CU/SW/CC/2/6  
Unit of competency : Conduct Social Policy Formulation and Public Administration

**CANDIDATE WRITTEN ASSESSMENT**

**Time: 3 HOURS**

**INSTRUCTIONS TO CANDIDATE**

1. Marks for each question are indicated in the brackets.
2. The paper consists of **TWO** sections: **A** and **B**.
3. Candidates are provided with a separate answer booklet.
4. Do not write on the question paper.

*This paper consists of **THREE (3)** printed pages.*

*Candidates should check the question paper to ascertain that all the pages are printed as indicated and that no questions are missing*

**SECTION A (40 MARKS)**

*(Answer ALL the questions in this section)*

1. Explain the meaning of the following terms:
  - a) Social policy and administration (2 Marks)
  - b) Documentation plan (2 Marks)
2. Social policy is a statement of ideas made by individuals and organizations on how services have to be organized. Identify FOUR features of a social policy. (4Marks)
3. The development, implementation and evaluation of policies and programs aimed at addressing societal issues are guided by social policy principles. Outline FOUR core social policy principles. (4 Marks)
4. Policy implementation involves a series of activities aimed at translating the goals and objectives outlined in a policy into concrete actions and programs. Mention FOUR implementation activities used to achieve the intended outcome and impacts of a policy. (4Marks).
5. You have been tasked as a social worker to develop a policy to address early marriages in your area of practice. Enumerate four reasons for involving community members in policy development. (4 Marks)
6. Availability of data is important in policy formulation. State four limitations of using unstructured interviews to gather such data. (4 Marks)
7. Effective policy implementation is essential for achieving the intended goals. However, various factors can hinder the successful execution of policies. Highlight FOUR factors that hinder policy implementation. (4 Marks)
8. In Kenya, the development of social policies involves a complex, multi-stakeholder process aimed at addressing the needs of vulnerable populations. Differentiate between protective social policies and deterrent social policies. (4 Marks)
9. You have been assigned with the responsibility of evaluating the gender policy in Wiz Township .State FOUR reasons for policy evaluation. (4 Marks)
10. Policy formulation is a collaborative process that requires input from a diverse group of stakeholders. Name FOUR stakeholders involved in policy formulation. (4 Marks).

**SECTION B: (60 MARKS)**

*Answer question 11 and any other 2 in this section*

11. In the town of Progressville, the rising youth unemployment, financial barriers, cultural norms, lack of awareness of available opportunities and inadequate access to quality education were creating significant social challenges. The local government, recognizing these issues, developed a social policy focused on addressing educational gaps and supporting workforce readiness among young people. The policy included subsidized vocational training programs, career counseling and partnerships with local businesses to provide internships and apprenticeships. This initiative aimed to equip young people with relevant skills, reduce the unemployment rate, and ultimately, empower the youth to contribute to the local economy. Community outreach efforts were implemented to raise awareness and encourage participation, especially targeting neighborhoods with higher poverty rates.
- a) Identify TWO challenges faced in the town of Progressville town. (2 Marks)
  - b) Describe FOUR benefits of social policy in social development work. (8 Marks)
  - c) Discuss FIVE types of social problems affecting the society today. (10 Marks)
12. Addressing the persistent challenge of creating effective social policies in Third World countries is crucial for enhancing social services and meeting community needs.
- a) Explain FOUR types of social services that would be most essential for social policy inclusion. (8 Marks)
  - b) Discuss SIX ways in which social services benefit the local communities. (12 Marks)
13. The Kenyan government is faced with a critical challenge of low primary school enrollment due to financial constraints. To address this, policymakers need to make effective decision to ensure universal access to education.
- a) Describe the SIX phases of decision-making process. (12 Marks)
  - b) Explain four levels at which decision making can be made. (8 Marks)
14. Social policy implementation process involves several steps and understanding these steps is crucial for ensuring effective policy outcomes and sustainable social development.
- a) Analyse FIVE steps of social policy implementation process. (10 Marks)

b) Describe FIVE techniques used in social policy analysis.

(10 Marks)

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