



AMREF INTERNATIONAL TRAINING CENTER

Qualification code : 092306T4SWC
Qualification : Social Work and Community Development Level 6
Unit code : BUS/OS/SW/CR/03/6
Unit of competency : Coordinate Community Project

CANDIDATE WRITTEN ASSESSMENT

INSTRUCTIONS TO CANDIDATE

1. You have **THREE (3)** hours to answer all the questions.
2. Marks for each question are indicated in the brackets.
3. The paper consists of **TWO** sections: A and B
4. Do not write on the question paper.
5. A separate answer booklet will be provided.

This paper consists of FOUR (4) printed pages.

Candidates should check the question paper to ascertain that all the pages are printed as indicated and that no questions are missing

SECTION A: (40 MARKS)

(Answer ALL the questions in this section)

1. Highlight THREE factors you would take into consideration when preparing a project's timeline for a community project. (3 Marks)
2. As a social worker working in Inua community you have been requested to carry out a gender assessment before the establishment of a community project. Highlight FOUR areas of gender analysis you will cover (4 Marks)
3. Maono community members intend to use the interview schedule tool in planning their project activities. State THREE benefits the community would derive from using this tool. (3 Marks)
4. The Community Development Work Department of Maji Mazuri Sub-county is working towards the construction of a dam to curb the issue of water shortage. Identify FOUR risks associated with such a project. (4 Marks)
5. Mention FOUR benefits that an organization may derive from the use of project management software in its activities. (4 Marks)
6. Uwezo community is in the process of upgrading their health clinic. As the project manager you have been requested to prepare a project appraisal report for the project. State FOUR issues that you will address in the report (4 Marks)
7. Baseline is a critical role in project cycle. Identify THREE reasons why it is important to establish a baseline in project development and management. (3 Marks)
8. Community participation is an important role in project identification. List FOUR reasons for involving community members in identification of community projects. (4 Marks)
9. Root analysis is key stage in Project development. Outline FOUR steps to be followed when conducting a root cause analysis for projects. (4 Marks)
10. Committee are important component in planning for a project. Outline FOUR responsibilities of a project committee in managing community project (4 Marks)
11. Following the terms of reference (TOR) in a project is crucial for its successful execution. However, several challenges can arise when adhering to the TOR. Identify THREE such challenges. (3 Marks)

SECTION B: (60 MARKS)

(Answer question 12 is compulsory and any other 2 in this section)

12. You have been invited by the project development officer of community W to facilitate training on project development and management in order to build the capacity of members to manage community projects effectively.
- a) Describe FIVE phases of project development and management you will train the members on (10 Marks)
 - b) Explain FIVE guidelines that the community members should follow during project planning. (10 Marks)
13. The local community is planning to renovate a well-loved playground to improve its safety, accessibility, and recreational facilities. The project aims to create a safe and attractive space for children and families to enjoy outdoor activities.
- a) You are appointed as the project manager for the renovation of the community playground. Describe FIVE steps you would take to formulate a budget for this project (10 Marks)
 - b) The estimated budget for the renovation of the community playground is \$50,000, with a 15% contingency. As the project manager, evaluate FIVE ways in which you would handle the project if additional funds are not available (10 Marks)
14. Community X in partnership with an International NGO is working on a water and sanitation project. The project development committee has identified you as a key person to assist in the development of a logical framework for effective planning.
- a) Explain FIVE advantages of using the log frame model compared to the Theory of change. (10 Marks)
 - b) Describe the FIVE components that should be reflected in a log frame. (10 Marks)
15. The Amani community has contracted you to carry out monitoring and evaluation of an economic project that is aimed at improving the livelihood of the community members.
- a) Evaluate FIVE reasons why monitoring is important in project development and management. (10 Marks)
 - b) Discuss FIVE evaluation criteria you would consider while carrying out the exercise. (10 Marks)